

# RMD Bulletin

*Knowledge is power...*

## Client Billing



Revenue Management Division (RMD) is conducting two training sessions on billing and collection practices. This training will consist of an overview of the Department of Mental Health (DMH) policy on Client Billing and how to fill out client fee cards.

Date and Location	<b>(Circle your preferred training time)</b> Training Time
<b>Wednesday, October 24, 2012</b> Revenue Management Division 695 S. Vermont Ave., 9th Floor Conference Room 911 Los Angeles, CA 90005	9:00am – 12:00pm
	1:30pm – 4:30pm

Please circle your preferred training time and complete the training registration information below then fax it to RMD Attn: **Client Billing Training** at (213) 252-8889. Once your information is received, you will receive an email confirmation.\*

NAME:
EMPLOYEE NUMBER:
ITEM / POSITION:
PROVIDER NUMBER:
PROVIDER NAME:
TELEPHONE NUMBER:
EMAIL:

**RSVP as soon as possible. Seating is limited to 20 per session.**

**\*Note: To attend the trainings you must register and receive an e-mail confirmation. You will not be admitted to the training and will be turned away without your confirmation in hand. If you cannot attend, contact RMD so that we may confirm the next eligible registrant for the training. THERE IS NO TRANSFERRING OF CONFIRMATIONS.**

Contact Revenue Management at (213) 480-3444 or [RevenueManagement@dmh.lacounty.gov](mailto:RevenueManagement@dmh.lacounty.gov) if you have any questions.